

Askham Bryan Parish Council Action Tracker					
Date Action Created	Arising from	Owner	Description of the Action	Date Action Taken	Notes
15/10/2020	Parish Council meeting	Cllr. Peers and the Clerk	Registration of paths as definite public rights of way. Askham Richard PC have also been considering registration of paths between the two villages as definitive paths and are taking the lead on this. Cllr. Peers had spoken to the PROW officer twice seeking an update. Cllr. Peers had a list of names of Askham Bryan residents willing to sign statements to say that they had been using the path as a right of way should their names be needed to add to those of Askham Richard. Cllr. Peers would forward relevant information to the Clerk who would pursue this further	17/02/2022	21/01/2021 The Clerk emailed the Clerk of Askham Richard. 01/02/2021 the Chair of Askham Richard replied. 02/02/2021 Cllr. Peers emailed the Chair of Askham Richard offering to act as liaison. 17/02/2022 Cllr. Peers agreed to pursue Askham Richard for an update
21/01/2021	Parish Council meeting	Cllr. Steele	Playground Inspection Report	17/02/2022	Cllr. Smahon to produce a laminated sign. 17/02/2022 Cllr. Steele agreed to take this forward
18/02/2021	Parish Council meeting	Cllr. Walker	Mole management for the Recreation Area	17/02/2022	Cllr. Smahon's to contact someone she knew to arrange for mole control on the Recreational Area. 21/10/2021 following the resignation of Cllr. Smahon, Cllr. Walker agreed to take this on. 17/02/2022 Agreed to keep this on the Action Tracker and review when the weather improves.
21/10/2021	Parish Council meeting	Clerk	The contractor who does the regular inspections be given opportunity to quote for the work identified in the annual inspection.	08/04/2022	02/11/2021 email to the contractor, 05/11/2021 acknowledgement reply received. 03/01/2022 email from the contractor - wants an on-site meeting, agenda item January 2022. Agenda item for the February meeting. Cllrs. Peers and Steele to meet the contractor on-site at the end of January. 09/03/2022 Agenda item for March 2022. 08/04/2022 Onsite meeting between Cllrs. Peers and Steele and the contractor. Quotation awaited.
17/02/2022	Parish Council meeting	All	Vacancy - each Councillor would try to make a face-to-face approach to encourage someone to apply for consideration.		
21/04/2022	Parish Council meeting	Clerk	Clerk to notify the grass cutter/playground inspector of the decision of the PC to accept his quotation	28/04/2022	28/04/2022 The contractor was notified and asked for a schedule of grass cutting
21/04/2022	Parish Council meeting	Clerk	To get quotations for cutting down all trees (within the boundary of the recreational area) with a stem diameter of at least 75mm, measured at 1.5m above the ground	04/05/2022	04/05/2022 emails sent to two contractors asking for quotations. 06/05/2022 Reply from one of them suggesting it would be better to meet on-site to discuss. 06/05/2022 Email forwarded to Cllr. Steele.
21/04/2022	Parish Council meeting	Clerk	The Natural Environment Committee to be notified of the Parish Council decision to cut down all trees (within the boundary of the recreational area) with a stem diameter of at least 75mm, measured at 1.5m above the ground	09/05/2022	09/05/2022 email sent to the Committee
21/04/2022	Parish Council meeting	Clerk	Ward Cllr. Hook to give the Clerk details of someone used by City of York Council to do tree inspections and the Clerk to pursue	06/05/2022	25/04/2022 Ward Cllr. Hook supplied the Clerk with details of the tree inspector. 25/04/2022 The tree inspector requested more information about location. 04/05/2022 The Clerk gave the information requested. 05/05/2022 the tree inspector replied quoting £120 + VAT. 06/05/2022 the Clerk shared this with the Parish Council. This would be an agenda item for the May meeting.
21/04/2022	Parish Council meeting	Clerk	The Clerk to notify the person who does the regular grass cutting that the Parish Council had accepted his quotation of £55 to cut up the fallen tree.		28/04/2022 The contractor was notified. 30/04/2022 email confirmation from the contractor that the work had been carried out.
21/04/2022	Parish Council meeting	Cllr. Smith & the Clerk	Cllr. Smith to send the Clerk details of three suppliers of playground equipment and the Clerk to get quotations	22/04/2022	22/04/2022 Cllr. Smith emailed details to the Clerk.
21/04/2022	Parish Council meeting	Cllr. Peers	Cllr. Peers to use computer software to create an image of playground proposals		
21/04/2022	Parish Council meeting	Clerk	Annual Parish Meeting - the Clerk to contact village groups for reports	28/04/2022	28/04/2022 emails sent to Saint Nicholas' Church PA, Brownies, Village Hall, Women's Institute and Natural Environment Committee. 03/05/2022 Brownies report received. 28/04/2022 reply from the Chair of the Natural Environment Committee. 04/05/2022 Reply from the Church PA.
21/04/2022	Parish Council meeting		Events Committee to be set up		Advertising for Committee members and Terms of Reference to be considered.
21/04/2022	Parish Council meeting		Entrance to the Recreation Area		Quote awaited